

# PHYSICIAN ENGAGEMENT NAVIGATING THE IMPROVEMENT PLANS PAGE

#### **Page Overview**

The Improvement Plans page provides information useful for creating and managing improvement plans. It allows you to track and report progress on the completion of plans.

The home page is laid out with a series of summary tiles that offer quick access to desired improvement plan information, as described next.

mprovemen	t Plans 🛈					C	reate New Plan	Export Plan Report	Export to CSV	
rack Plans Breakout by Report Gro			up			Status Breakout				
Status : Items : Measure Groups: Filter Re	• • suits Clear All	99% Without Plans(65)	19 With PL			 Draft	0 Om Hold	0 In Progress	0 Completed	
mprovemen	t Plan Tracker						Shaw	25 • entries Search: [	0	
Title #	i Item		Edit	Email	Report Group	Status	Created	Last Modified	Due	
	There is effective teamwork between physicians and		1	±	Overall	Draft	4/1/2019	4/1/2019	4/16/2019	

### Track Plans Tile

The Track Plans tile allows you to manage the improvement plan tracker section at the bottom of the screen. From this tile, you can filter by a status, by items, or by a measure goal which includes metrics, domains, themes, and modules.

Each dropdown is a single-selection filter. After selecting the type of plan you want to see, click *Filter Results* to apply it to the Improvement Plan Tracker. Click *Clear All* to remove all your selections.

Track Plans		
Status :		٣
Items :		•
Measure Groups:		¥
Filter Res	oults	Clear All



**Breakout by Report Group** 

Without Plans(68)

## Breakout by Report Group Tile

The Breakout by Report Group tile is a summary tile. This graph shows the percentage of groups in the organization that have plans submitted, and those that do not. It also shows how many units have plans, and how many do not.

#### **Status Breakout**

The Status Breakout tile is a summary tile that provides a quick glance view of the status of all created plans. Each status is represented here, and the graph will show you the number of plans assigned to each status.

Status Breakout						
1	0	0	0			
Draft	On Hold	In Progress	Completed			

With Plans(1

### **Improvement Plan Tracker**

The Improvement Plan Tracker at the bottom of the screen is a table that shows all plans created for an organization. It displays this information:

- The group the plan was created for
- The survey item the plan is built for
- The title and status of the plan
- Pertinent dates for the plan: when it was created, when it was last updated, and due date

Improve	ment	Plan Tracker							6
							Show 25 • entries Search:		
* Title	1.	Item	Edit	Email	Report Group	Status	Created	Last Modified	Due
PG Test 2	9	There is effective teamwork between physicians and nurses at this hospital.	1	±	Overall	Draft	4/1/2019	4/1/2019	4/16/2019
ihowing 1 to 1 of	(1 entries			< 1 >					



# **Editing and Exporting Action Plans**

In the Improvement Plan Tracker, you can complete two functions. If you have access to edit action plans, you can click the *Edit* hyperlink within each plan; this will take you directly to the editing page of the plan, from where you can make changes. You can also click the *Email* hyperlink to export the plan in a PDF format and email it.



## **Creating New Improvement Plans**

At the top of the screen are buttons that allow you to create a new improvement plan, export a plan report to CSV or PDF format.

*Export Plan Report* will provide you with a pdf report of all plans currently listed in the Improvement Plan Tracker. Export to CSV will create a report of all plans currently listed in the Improvement Plan Tracker in CSV format.