

# Lifecycle — Response Rates

The Response Rates page provides an organizational illustration of survey participation rates. The roll-up column displays parent and child-level groups.

## Page Overview

The information displayed includes:

- The total number of responses is listed in the upper right corner
- The name of each unit in the hierarchy
- The number of individuals invited from that unit
- The number of individuals from that unit who completed a survey
- The percentage of individuals from that unit who responded

Termination Date Range: Total Filters: 0, Date Range: 12/13/2021 to 12/13/2022

Response Rates | Select a View: Default View | 114 Respondents

Report Group	Invited	Respondents	Response Rate	Rollup
▼ Central Health Work Units by Entity	302	114	38%	*
▼ Manchester Endoscopy Center	2	0	0%	*
110280 - CH Endo Cntr Admin - Ned Stewart	0	0	-	
110280 - CH Endo Cntr Admin - Aida Murray	0	0	-	
110281 - CH Endoscopy Center - Ned Stewart	0	0	-	
400005 - Administration - Aida Murray	2	0	0%	

## The Rollup Column

Finally, the \* in the Rollup column indicates when a unit includes all individuals rolling up to that leader (the leaders direct and indirect reports).

Rollup
*
*

## Sort by Columns

By selecting Sort by Columns, you can sort by any of the column headers by clicking on an individual column header.

Sort by columns to export

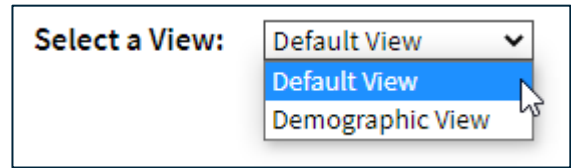
Sort by Columns

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## Select a View

Response Rates can remain in the Default View or Select the Demographic View.

Within the Demographic View, select one or more demographics to display and Apply Selections. Your selected demographics are displayed in the first column.



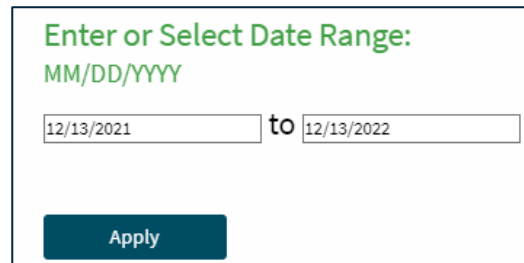
## Page Settings and Features

### Date Range

To change the timeframe of the response rates, select Date Range and apply your changes.

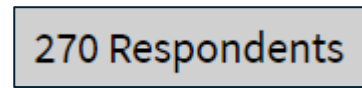
**Onboarding** and **Entrance** surveys are based on the employee's position effective date.

The **Exit** survey is based on the employee's termination date.



### Respondents

The number of respondents to the survey is displayed on the [top](#) right.

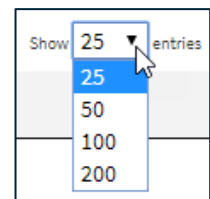


### Searching

The Search feature can be used to search the page for keywords. Simply type any words you'd like to find into the search field.



**Number of Search Entries to Show:** In your search, you can choose to show 25, 50, 100, or 200 units on a page at a time.



### Exporting to CSV

The entire page can be exported to CSV by clicking the Export to CSV button.

