## **¬**PressGaney

# Lifecycle — Org Details

The Org Details page allows you to view all the information about each unit in your hierarchy.

Summary Item Detail Org Details dvanced Reporting	Comments Comm	nent Analytics	Response Rates		
Termination Date Range Total Filters: 0 Date Range > 12/13/2	021 to 12/13/2022				114 Respondents
Org Details: Default View () Select a View: Def	ult View 🗸				Export To CSV Clear All Apply Selections Sort by Columns
Report Group	Engagement	vs. Overall Organization	Respondents	Rollup	i i
Central Health Work Units by Entity     Current Droup	3.00	0.00	114		
<ul> <li>Manchester Endoscopy Center</li> </ul>			Too Few Responses		
110280 - CH Endo Cntr Admin - Ned Stewart			Too Few Responses		
110280 - CH Endo Cntr Admin - Aida Murray		-	Too Few Responses		

## **Explanation of Table**

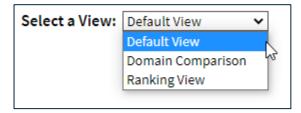
The table displays scores for each unit. Depending on the Lifecycle survey, you may see the Engagement metric or theme score for each unit, the difference of the unit score from the overall organization, and the number of respondents.

The Rollup column indicates when a unit includes all individuals rolling up to that leader, the leaders direct and indirect reports.

Engagement	vs. Overall Organization	Respondents	Rollup
3.00	0.00	114	*
-	-	Too Few Responses	*
-	-	Too Few Responses	
-	-	Too Few Responses	
-	-	Too Few Responses	
-	-	Too Few Responses	
3.00	0.00	114	*

## **Selecting a View**

At the top of the page, you can choose the view of the Org Details page. There are three different views you can choose from.



#### **Default View**

The Default View is what you will likely use most.

Select a View: Default View	~			
				r
				L
Enj	gagement	vs. Overall Organization	Respondents	Rollup
que	3.00	0.00	114	*
	-	-	Too Few Responses	*
wart	-	-	Too Few Responses	
rray	-	-	Too Few Responses	
ewart	-	-	Too Few Responses	
	-	-	Too Few Responses	
		Engagement 3.00 - wart - rray -	Engagement vs. Overall organization 3.00 0.00  wart rray ewart	Engagementvs. Overall OrganizationRespondents3.000.00114Too Few ResponseswartToo Few ResponsesrrayToo Few ResponsesewartToo Few Responses

#### **Domain Comparison View**

The Domain Comparison view shows the scores for each unit for all the domains. This view does not apply to the Entrance survey.

Org Details: Domain Comparison 🗊 Selec	t a View: Domain Com	parison 🗸					
Add Columns 🛛 Hide Too Fews							
Report Group	Engagement	vs. Overall Organization	Organization	Manager	Employee	Respondents	Rollup
Central Health Work Units by Entity     Current Group	3.00	0.00	3.04	3.02	3.13	114	*
<ul> <li>Manchester Endoscopy Center</li> </ul>	-	-	-			Too Few Responses	*
110280 - CH Endo Cntr Admin - Ned Stewart	-	-	-		-	Too Few Responses	
110280 - CH Endo Cntr Admin - Aida Murray	-	-	-	-	-	Too Few Responses	
110281 - CH Endoscopy Center - Ned Stewart	-	-	-	-	-	Too Few Responses	
400005 - Administration - Aida Murray	-	-	-	-	-	Too Few Responses	

#### **Ranking View**

Finally, the Ranking view will show you a flat list of units in the hierarchy. Ranking view organizes these units in a ranked order based on the item chosen in the Ranking Item dropdown menu. The default will be lowest score to highest score, but you can sort to show highest to lowest by clicking the column header. Be sure to apply your selections.

Org Details: Ranking View (1) Select a View: Ranking V	lew 🗸	Rank by: Items	<b>v</b>	Export To CSV
Items Hide Too Fews				Clear All Apply Selections
				Show 25 🗸 entries Search:
* Report Group		Respondents		Rollup
Central Health Work Units by Entity Comment Oncore		114		
Manchester Endoscopy Center		Too Few Responses		
110280 - CH Endo Cntr Admin - Ned Stewart		Too Few Responses		
110280 - CH Endo Cntr Admin - Aida Murray		Too Few Responses		
110281 - CH Endoscopy Center - Ned Stewart		Too Few Responses		
400005 - Administration - Aida Murray		Too Few Responses		
Manchester Medical Center		114		•
400026 - Emergency Services - Bruce Hawkins		Too Few Responses		

## **Refinement Options**

Use the Add Columns option to insert additional information in the data table.

Org Details: Default View (i) Select a View: Default	View 🗸				
Add Columns (1) 🗌 Hide Too Fews					
Metric: Exit Overview					
Domain: Organization Domain: Employee					
Report Group	Engagement	vs. Overall Organization	Manager	Respondents	Rollup
Central Health Work Units by Entity Current Group	3.00	0.00	3.02	114	*
<ul> <li>Manchester Endoscopy Center</li> </ul>	-	-	-	Too Few Responses	*
110280 - CH Endo Cntr Admin - Ned Stewart	-	-	-	Too Few Responses	
110280 - CH Endo Cntr Admin - Aida Murray	-	-	-	Too Few Responses	

### Searching

Search:		

The Search feature can be used to search the page for keywords. Simply type any words you'd like to find into the search field.

**Number of Search Entries to Show:** In your search, you can choose to show 25, 50, 100, or 200 units on a page at a time.

		_	
Show	25	ĸ	entries
	25	Ч	3
	50		
	100		
	200		

## **Exporting to CSV**

The entire page can be exported to CSV by clicking the Export to CSV button.

Export to CSV

## **Date Range**

To edit the date range, click on the Date range button.

Onboarding and Entrance surveys are based on the employee's position effective date.

The Exit survey is based on the employee's termination date.

Termination Date Range Date Range » 12/13/2021 to 12/13/2022	Enter or Select Date Range: MM/DD/YYYY
	12/13/2021 to 12/13/2022
	Apply